

Louisiana

Drinking Water Revolving Loan Fund Program

Local Assistance Set-Aside Work plan
EPA Capitalization Grant for FFY13
July 2013

Introduction

The State of Louisiana has submitted to the Environmental Protection Agency (EPA), an application pursuant to Section 1452 of the Safe Drinking Water Act Amendments (SDWAA) of 1996 for a capitalization grant for the Louisiana Drinking Water Revolving Loan Fund (DWRLF). The Intended Use Plan (IUP) was an additional required document which detailed how the state would utilize the Federal allotment of funds available to the DWRLF Program as authorized under the Drinking Water Revolving Loan Fund Act (R.S. 40:2821 et seq). Included in the IUP was a description of the uses of the set-aside funds allowed under sections 1452(g)(2) and 1452(k) of the SDWAA for both non-project and project activities.

This work plan is required by 40 CFR 35.3540 (c) and is the State of Louisiana's detailed description of specific strategies to accomplish

the activities identified in the Intended Use Plan for the Local Assistance Set-Aside.



Funding

The State expects to have \$2,544,300 (15.0% of \$16,962,000) from the FFY13 cap grant available for this set-aside. Louisiana specifies \$400,000 for SFY 14 activities and the remaining \$2,114,300 will be left in the loan fund. The expenses associated with this set-aside for SFY '14 are included in the following charts and a list of allocated cost categories is included in the State Programs work plan.

Description	Amount Budgeted
Salaries (2.5 FTE)	\$199,000
Fringe Benefits	\$64,000
Contracted Svc	\$80,000
Allocated Costs	\$57,000
TOTAL	\$400,000

Goal

Provide assistance, including technical and financial assistance, to public water systems as part of its capacity development strategy assist systems in meeting SDWA compliance.

Objective

These funds will be used to provide technical and financial assistance to Public Water Systems. This will be accomplished by funding four contracts with assistance providers that have expertise in working with public water systems. The DWRLF will dedicate a portion of staff time to help accomplish this objective.

Output

Assistance Contract Providers

1. Conduct one on one capacity development evaluations to determine deficiencies.
2. Conduct interviews with responsible parties of public water systems to determine capabilities.
3. Prepare work plan detailing deficiencies and proposed assistance to be provided.
4. Provide on-site assistance to system personnel addressing deficiencies.
5. Provide training sessions on operations and maintenance for small public water systems to decision makers.
6. Provide training sessions to water system personnel about staying in compliance with current and upcoming SDWA regulations.
7. Provide water systems with information about obtaining financing thru the DWRLF to improve infrastructure.



DWRLF Staff

1. Conduct technical assistance visits to provide quality technical assistance to water system personnel on operation, maintenance, finance, management, regulatory requirements, health concerns, conservation issues and/or issues relevant to the State of Louisiana.
2. Conduct sanitary surveys to determine water system deficiencies.
3. Speak at quarterly training sessions on operations and maintenance for small public water systems.
4. Interview water system personnel to identify management capacity.
5. Evaluate the financial condition of water systems based on interviews and data.
6. Provide system personnel with ways to correct any deficiencies identified.



Deliverables

1. Provide monthly reports detailing the systems visited.
2. Provide summary of deficiencies identified at each system visited.
3. Provide work plans to address any deficiencies identified within 60 days of initial visit.
4. Provide final report for each system summarizing the completion and non-completion of work plan objectives.
5. Provide end of year report that makes an overall assessment of the success of the process.
6. Increase the availability and attendance at water system trainings across the state.

Schedule

The State specified \$400,000 of the FFY13 capitalization grant monies for these activities. We expect the schedule for expenditures for this

set-aside to be July 2013 through June 2014 with approximately \$400,000 being expended.

Responsibilities

The sole responsibility for this activity rests with the DHH/OPH. The assistance contractors' fall under civil service rules and job performance is reviewed accordingly. The contractors are required to submit reports of work accomplished. The staff member responsible for monitoring the

contract will review these reports for adherence to the contract requirements.

Evaluation Process

OPH will consider the local assistance set aside a success if the public water systems assisted are brought into compliance if deficiencies are found and stay in compliance with the SDWA.

